

DEMAREST BOARD OF EDUCATION

AGENDA – REGULAR MEETING

September 16, 2014

7:00 P.M.

I. OPENING

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Flag Salute.

D. Roll Call: Geisenheimer, Geller, Kirtane, Molina, Verna, Woods and Holzberg

E. Move to accept the minutes of the:

Special Meeting – August 13, 2014

COW/Regular Meeting – August 19, 2014

Moved by:

Seconded:

Action (v):

F. Review of correspondence.

II. BOARD PRESIDENT'S REPORT

III. SUPERINTENDENT'S REPORT

IV. REVIEW OF AGENDA

A. Board members review the items.

B. Move to open the meeting to public discussion limited to agenda items.

Moved by:

Seconded:

Action (v):

C. Public discussion.

D. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

V. ACTIONS (Continued)

B. Instruction – Pupils/Programs (Continued)

4. Move to approve four (4) Special Education Tuition contracts with Northern Valley Regional High School District for Student ID #'s 9293227019, 3364503528, 1798756709 and 3132083547 to attend the TIP Program for the 2014/2015 school year at a cost of \$45,051 each, as recommended by the Child Study Team.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

5. Move to confirm a Special Education Tuition contract with Northern Valley Regional High School District for Student ID # 9713718190 to attend the Valley Program Special Classes at a cost of \$6,462.91 for the period July 1 – 31, 2014, as recommended by the Child Study Team.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

6. Move to approve a Regular Year Special Education Tuition contract with Northern Valley Regional High School District for Student ID # 3664912243 to attend Valley Program Special Classes at a cost of \$64,629.09 for the 2014/2015 school year, as recommended by the Child Study Team.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

C. Support Services – Staffing

1. Move to approve the provisional employment of the following Instructional Aides, Step 1, not to exceed 29 hours weekly, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98):

<u>Name</u>	<u>Location</u>	<u>Student Local ID #'s</u>
Dena Monopoli	LLE	252070, 252046
Maureen Panagi	LLE	242047
Ashley Villegas	CRS	262043

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

2. Move to approve Theresa Flannery as an Instructional Aide, Step 8, not to exceed 29 hours weekly, for Student Local ID #'s 242056 and 242087 for the 2014/2015 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

3. Move to approve Brittany Decotiis as an Instructional Aide, Step 1, not to exceed 29 hours weekly, for Student ID # 5019762465 attending Closter Pre-School for the 2014/2015 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

4. Move to approve Michael Leone as Substitute Custodian at a rate of \$15 per hour, as needed, for the 2014/2015 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

V. ACTIONS (Continued)

C. Support Services – Staffing (Continued)

5. Move to accept the resignation of Dawn Delasandro, Secretary to the Business Administrator / Accounts Payable, effective October 24, 2014, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

D. Support Services – Board of Education

1. Move to adopt the Demarest School District Nursing Plan for the 2014/2015 school year and submit it to the Bergen County Department of Education, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

2. Move to approve the Uniform State Memorandum of Agreement with the Demarest Police Department for the 2014/2015 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

3. Move to approve Demarest Public School District to provide sports bus transportation for the Norwood Public School District as a shared service, when possible, for a fee of \$175 per diem, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

4. Move to approve submission of the grant application to the Project Learning Trees Green Works for use in environmental service-learning projects, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

5. Move to approve Kimberly Steimke and Julie Worgul, Special Education Teachers, to attend the IDA (International Dyslexia Association) Annual Conference held on October 18, 2013 in Somerset, NJ at a cost of \$193 for registration, with statutory mileage reimbursement, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

6. Move to approve Stefanie Zitelli, Athletics Coach, to attend the rescheduled CPA/AED Training Course from July 28, 2014 to September 22, 2014 in Englewood Cliffs, NJ at a cost of \$40 for registration, with statutory mileage reimbursement, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H*

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

7. Move to approve Michelle Terzini-Hollar, Child Study Team Supervisor, to attend the WISC-V: What You Need to Know workshop held on October 10, 2014 in New Brunswick, NJ at a cost of \$120, with statutory mileage reimbursement, as recommended by the Chief School Administrator.

Moved by:
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H* *Seconded:*

8. Move to approve Joanne Werner, Science Teacher, to attend the Transitioning to the Next Generation Science Standards workshop held on November 10, 2014 in Paramus, NJ at no cost, with statutory mileage reimbursement, as recommended by the Chief School Administrator.

Moved by:
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H* *Seconded:*

9. Move to approve Janet Guirguis, ESL Teacher, to attend the Experience Bilingual/ESL Supervisors workshop held on October 8, 2014 in Edison, NJ at a no cost, with statutory mileage reimbursement, as recommended by the Chief School Administrator.

Moved by:
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H* *Seconded:*

10. Move to approve the following resolution, as recommended by the Chief School Administrator:

WHEREAS, the Demarest Board of Education is a member of the Northern Valley Education Consortium (hereinafter to as "Demarest" and "NVEC", respectively); and

WHEREAS, pursuant to the Procedures and Protocols of the NVEC, classes are established in the member school districts to serve the mutual needs of the students of the participating districts, including Demarest; and

WHEREAS, the NVEC has established classes in Demarest which include students who are residents of the other participating districts and whose individualized education programs (hereinafter referred to as "IEP") provide for inclusion in general education and participation in extracurricular activities and other mainstreaming opportunities, including field trips and celebratory events; and

WHEREAS, Demarest, as a participating district, wishes to permit non-resident students of the participating districts who attend school in Demarest to fully participate in all of Demarest's programs and activities, consistent with those students' IEPs.

NOW, THEREFORE, BE IT RESOLVED, that Demarest hereby authorizes and approves the inclusion of non-resident students of the participating districts who are placed in classes in Demarest and who are included in general education and participate in extracurricular activities and other mainstreaming opportunities, including field trips and celebratory events; and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby directed to provide a copy of this Resolution to the Board's Risk Manager and/or broker of record so that the liability insurance policies maintained by Demarest fully insure the non-resident students of the participating districts who attend school in Demarest, to include their participation in all of Demarest's programs, extracurricular activities and other mainstreaming opportunities, including field trips, celebratory events and any other activities in which they participate.

Moved by:
Action (RC): *Gei* *Gel* *K* *M* *V* *W* *H* *Seconded:*

V. ACTIONS (Continued)

E. Support Services – Fiscal Management

1. Move to confirm the August 16th – 31st 2014 payroll in the amount of \$74,119.83

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

2. Move to confirm the September 1st – 15th 2014 payroll in the amount of \$338,318.36

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

3. Moved to approve the August 2014 bills in the amount of \$916,842.50 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$ 573,800.00
12 Capital Outlay	216,005.00
40 Debt Service Funds	<u>127,037.50</u>
	<u>\$ 916,842.50</u>

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson, certify that as of August 31, 2014, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of August 31, 2014 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

6. Move to acknowledge receipt of July 31, 2014 Report of the Board Secretary, 148 and Report of the Treasurer, A-149.

Moved by: *Seconded:*
Action (RC): Gei Gel K M V W H

V. ACTIONS (Continued)

E. Support Services – Fiscal Management (Continued)

7. Move to confirm the following transfers for August 2014:

<u>From:</u>	<u>Account No.</u>	<u>Amount</u>
11-190-100-340-0-0000-09	Academic Enrichment	4,000
11-000-213-320-0-0000-33	Health Services	<u>4,000</u>
	\$	8,000

<u>To</u>	<u>Account No.</u>	<u>Amount</u>
11-190-100-420-0-0000-09	Academic Enrichment	4,000
11-000-213-110-0-0000-33	Health Services	<u>4,000</u>
	\$	8,000

<i>Moved by:</i>		<i>Seconded:</i>
<i>Action (RC):</i>	Gei Gel K M V	W H

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will adjust the start time of the Committee of the Whole Meeting to 6:00 p.m. on October 14, 2014, originally scheduled for 7:00 p.m., for a presentation by New Jersey School Boards Association regarding the Board’s Goals and Objectives.

BE IT FURTHER RESOLVED THAT Demarest Board of Education will convene in a closed Executive Session at 5:30 p.m. to discuss personnel, negotiations and/or legal matters, if necessary.

<i>Moved by:</i>		<i>Seconded:</i>
<i>Action (RC):</i>	Gei Gel K M V	W H

2. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, October 21, 2014 at 6:30 p.m. to discuss personnel, negotiations and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to public at a future date.

<i>Moved by:</i>		<i>Seconded:</i>
<i>Action (RC):</i>	Gei Gel K M V	W H

VI. REPORTS

VII. PUBLIC DISCUSSION

A. Move to open the meeting to public discussion.

<i>Moved by:</i>	<i>Seconded:</i>	<i>Action (v):</i>
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B. Move to close the meeting to public discussion.

<i>Moved by:</i>	<i>Seconded:</i>	<i>Action (v):</i>
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VIII EXECUTIVE SESSION (Continuation as needed)

A. Move to reenter the Executive Session to discuss personnel/legal matters/negotiations.

Moved by:

Seconded:

Action (v):

B. Move to close the Executive Session and reenter the public session.

Moved by:

Seconded:

Action (v):

IX. ADJOURNMENT

A. Move to adjourn at _____ P.M.

Moved by:

Seconded:

Action (v):

